



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



वशुधेव कुटुम्बकम्
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No.: CBSE/Training Unit/2024

Date: 09.10.2024

Circular No. TRG- 42/2024

All the Principals/Heads of Schools affiliated to CBSE.

Subject: Diploma Course in Guidance and Counselling (2025) for teachers – reg.

Mental health concerns have been addressed by the National Education Policy (NEP), 2020. It highlights the need for ensuring not only cognitive development but also building character and creating holistic and well - rounded individuals equipped with 21st century skills. It is in this context, NCERT is offering a one-year diploma course in Guidance and Counselling for teachers and counsellors. The course with a unique blend of distance and face-to-face modes is open to candidates from India. Details like admission announcement, course requirements, selection criteria, eligibility conditions, course fee etc. are given in the annexures attached. Information including the application form is also available on NCERT website (www.ncert.nic.in). Last date of submitting online applications is **5th November, 2024**.

All Principals/Heads of schools affiliated to CBSE are requested to disseminate the information and encourage teachers/school counsellors for the course as interested. Any query relating to the course and the procedure may be addressed to the Head, DEPF, NCERT at head_depfe@rediffmail.com.

(Manoj K. Srivastava)
Director (Training)



'शिक्षा केंद्र' ,2 सामुदायिक केंद्र, प्रीत विहार, दिल्ली-110092
'Shiksha Kendra', 2, Community Centre, Preet Vihar, Delhi – 110092



फ़ोन/Telephone: 011- 22043634 वेबसाइट/Website : <https://cbseit.in/cbse/2022/ET/frmListing> ई-मेल/e-mail: drtrgcbse@gmail.com.

CBSE Training Unit www.youtube.com/@cbseTraining0729 CBSE TV Channel www.youtube.com/@CBSE_TV_Channel



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Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, Delhi – 110016.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi -110054.
4. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
5. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh -160017.
6. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar – 791111.
8. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair – 744101.
9. Director, School Education, Ladakh, Council Secretariat Kurbathang, Kargil, Ladakh.
10. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini.
11. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, NewDelhi.
12. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi -110001.
13. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, ShankarVihar (Near APS), Delhi Cantt – 110010.
14. The Chairperson, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik SchoolNayapalli, Bhubaneswar, Odisha-751005.
15. Director, School Education, Vijayawada, Andhra Pradesh.
16. The Deputy Secretary to Chairperson, CBSE - for kind information of the Chairperson, CBSE.
17. The Head of Department, IT, CBSE, HQ, with a request to upload the circular on the main website of CBSE.
18. All the Heads of Department of the Board.
19. Director, (Media & Public Relations), CBSE with a request for proper publicity.
20. All the Regional Directors/Regional Officers/Head-COEs, ACCPD- Rae Bareli, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance.
21. Prof. Prabhat Kumar Mishra, Head, DEPF, NCERT, New Delhi for information w.r.to the NCERT letter dated 07.10.2024.



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Admission Announcement



NCERT

Diploma Course in Guidance and Counselling – 2025

NCERT announces a one-year Diploma course for training of professionals in guidance and counselling, combining distance and face-to-face modes. The course aims at enhancing the skills and competencies of teachers to promote holistic development of pupils and handle their academic, socio-emotional, and ethical problems. The course is open to teachers, teacher educators, school administrators and untrained guidance personnel from India. The course will be transacted in three phases, i.e. distance (six months; January – June, 2025), face-to-face contact programme at respective study centres (three months; July – September, 2025), and internship in home town (three months; October – December, 2025). Admission to eligible candidates will be offered at DEPFEE, NIE, New Delhi and Regional Institutes of Education at Ajmer, Bhopal, Bhubaneswar, Mysuru and Shillong. Maximum no. of seats at each centre will be 50. Government deputed candidates will be preferred. Advance copy will be considered for screening of applications. NCERT's decision will be final in matters of admission. For Online Application Form and other details about the course, please visit our webpage www.ncert.nic.in Last date for submission of online application form is **05th November, 2024**.

All applications should be submitted only online and no applications will be received in the department or on e-mail. The applications will be sorted and duly sent to regional study centres as per the rules of the Diploma.



National Council of Educational Research and Training



Admission Brief Diploma Course in Guidance and Counselling (2025)

The increasing complexities and stresses of modern day living, everyday reports of lack of interest in studies, low achievement, truancy, aggression, behavioural problems, suicide, drug abuse and the like call for provision of guidance and counselling for children and youth in schools. Teachers and other school personnel need to equip themselves with helping skills to promote students' personal, social, educational, career development and adjustment throughout the school years.

Mental health concerns have been addressed by the National Education Policy (NEP), 2020. The involvement of well-trained social workers, counsellors, and community involvement into the schooling system has been emphasised to optimise student's learning. Mental health issues among individuals have been a rising concern. The National Education Policy (NEP), 2020 puts fourth this concern and highlights the urgent need for ensuring "not only cognitive development, but also building character and creating holistic and well-rounded individuals equipped with key 21st century skills". This, however, requires professional orientation and training.

In this context, NCERT is offering a Diploma Course in Guidance and Counselling. The course of one-year duration with a unique blend of distance and face-to-face modes is open to candidates from India. Candidates from different regions of India will be admitted at DEPFE, NCERT, New Delhi and Regional Institutes of Education at Ajmer, Bhopal, Bhubaneswar, Mysuru and Shillong. Applications are invited online for admission to the course from the eligible candidates.

Target group	In-service teachers / teacher educators / untrained guidance personnel/ school administrators									
Eligibility	<ul style="list-style-type: none">• In-service teachers– graduates with teaching degree.• Candidates 'presently not working' – graduation with teaching degree and at least two years of teaching or related experience.• Postgraduates in psychology /education /social work / child development/special education. Preference will be given to those with at least one year of teaching or related experience. <p>Minimum % of marks for all target groups is 50% (5% relaxation for SC/ST).</p>									
No. of seats	Maximum 50 per study centre. Reservations apply as per the Government of India norms.									
Duration and phasing	One-year, from January to December* <table><tr><td>Guided Self-Learning</td><td>Six Months</td><td>(Distance)</td></tr><tr><td>Intensive Practicum**</td><td>Three Months</td><td>(Face-to-Face)</td></tr><tr><td>Internship</td><td>Three Months</td><td>(in Home Town)</td></tr></table>	Guided Self-Learning	Six Months	(Distance)	Intensive Practicum**	Three Months	(Face-to-Face)	Internship	Three Months	(in Home Town)
Guided Self-Learning	Six Months	(Distance)								
Intensive Practicum**	Three Months	(Face-to-Face)								
Internship	Three Months	(in Home Town)								

**During distance learning phase, tutorials (once a month of two days duration/every two months of five days duration) will be organised at all study centres and learners in small groups will be attached to mentors for seeking clarifications and any other help. Audio-video programmes related to practical work, which are being developed by the department, will also be provided to learners during the distance learning phase.*

Contact programme consists of intensive practical training and supervised field experience in schools. Duration of contact programme would be three months. It will be followed by a period of three months of internship in actual job setting, i.e. schools, guidance agencies etc.

*** In-service candidates must ensure that they will attend the full-time three months' contact programme with due permission from their employers before they take admission.*

Medium of instruction

The medium of instruction for the course is Hindi and English.

Admission procedure

Screening of candidates will be done by a committee following a selection criteria. Shortlisted candidates will take a selection test which includes essay writing and interview.

In-service candidates should appear in the offline selection test, if found eligible, with prior permission from their employers if deputation orders take time.

Course fee

Course fee to be paid by different categories of candidates is:

- Government deputed from centrally funded organisations Rs.19,500/
- Government deputed from State/UT departments Rs.6,000/-
- Private candidates Rs.30,000/-

The expenditure for boarding and lodging during contact programme will have to be borne by the candidates. However, facilities for the same will be available for non-local candidates.

Applications complete in all respects should be submitted online mentioning clearly any one of the following study centres based on the regional basis:

Study Centre	States/UTs Covered	Study Centre	States/UTs Covered
Head Department of Educational Psychology and Foundations of Education NCERT Sri Aurobindo Marg New Delhi-110016 Centre Code 01 Phone: +91-11-26560544 E-mail: dcgc2025.ncert@gmail.com	Delhi-NCR (viz., Delhi, Gurgaon, Faridabad, Noida, Ghaziabad and other surrounding areas) Chandigarh	Principal Regional Institute of Education Sachivalaya Marg Bhubaneswar -751022 Centre Code 04 Phone :+91-674-2540534 E-mail: dcgc.ncertbbsr@gmail.com	Andaman and Nicobar Islands Bihar Jharkhand Odisha West Bengal
Principal Regional Institute of Education Capt. D.P.Choudhary Marg Ajmer – 305 004 Centre Code 02 Phone: +91-145-2990140/2644630 E-mail: dcgc@rieajmer.ac.in	Jammu and Kashmir Haryana Himachal Pradesh Punjab Rajasthan Uttarakhand Uttar Pradesh Ladakh	Principal Regional Institute of Education Mysuru – 570006 Centre Code 05 Phone : +91-821-2514095 E-mail: dcgc@riemysore.ac.in	Andhra Pradesh Karnataka Kerala Lakshadweep Puducherry Tamil Nadu Telangana
Principal Regional Institute of Education Shyamala Hills Bhopal -462013 Centre Code 03 Phone : +91-755-2661463 E-mail: idgc.ncertbho@riebhopal.in	Chhattisgarh Dadra and Nagar Haveli Daman and Diu Goa Gujarat Madhya Pradesh Maharashtra	Principal North East Regional Institute of Education (NERIE), NCERT Umiam, Barapani Shillong – 793103 Centre Code 06 Phone : +91-364-2570009/2570062 Email: nerie.dcgc2023@gmail.com	Arunachal Pradesh Assam Manipur Meghalaya Sikkim Nagaland Tripura Mizoram

Candidates should submit their online applications by **05th November, 2024**. Self-attested copies of marks/grade sheets/degrees/certificates in support of qualifications and work experience mentioned in the application form should be attached.

All applications should be submitted only online and no applications will be received in the department or on e-mail. The applications will be sorted and duly sent to regional study centres as per the rules of the Diploma.